

Sprint Retrospective Meeting Minutes

Date: 09/14/2025

Project: Personal Budget Tracker Website

Attendees: Miladys Perez, Maria Flores, David Edelduok, Malik Wahab Rashid, Randy Pierre

1. Purpose

To reflect on Sprint 1 progress, review daily stand-up outcomes, and determine improvements and goals for Sprint 2.

2. What Went Well

- Team roles were clearly defined (Scrum Manager, Wireframe Designer, Flow Planner, GUI Stylist, Feature Writer).
- HTML page responsibilities were distributed among all team members.
- GitHub repository was created for collaborative work and reviews.
- Regular daily stand-ups kept accountability high and helped track progress.

3. What We Learned

- Clear role assignments reduced confusion and gave everyone ownership of parts of the project.
- Starting small (one HTML page at a time) was effective.
- Stand-ups helped surface blockers but follow-up action on issues can improve.

4. Next Sprint Goals

- Finish all assigned roles and responsibilities.
- Complete and finalize all HTML code for website pages
- Begin integration and testing within GitHub repository.